

# TOWN OF MAYNARD

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall  
February 28, 2018

Members Present: M. John Dwyer, Ellen Duggan, Steve Jones, Randy James, Jon Lenicheck, Bill Cranshaw

Members Absent: Tom Hesbach, Rick Lefferts

Also Present: Lisa Hanley  
Lee Caras, Maynard Historical Commission  
Justin Hemm – School Committee  
Ed Mullin – Citizen  
Jim Hines – Friends of Maynard Soccer  
Barry Roche- Friends of Maynard Soccer

John Dwyer called the Meeting to order at 7:00

## ADMINISTRATION:

John explained that while a Public Hearing was posted for tonight, that portion of the meeting was cancelled due to fact that it was not properly posted in Town Hall. Public Hearing has been rescheduled until March 21, 2018.

## Comments by Ed Mullin –

1. Mr. Mullin wanted to express his interest in having the following 2 projects done:
  - Stands at Alumni Field need renovation. They are not handicapped accessible and are in terrible shape.
  - The Field House needs renovation and could use restrooms.

The CPC explained that someone needs to apply for CPC funds. Usually this is done in early September/October. Suggested he go to Kevin Caruso and Andrew Scribner-MacLean about these ideas. Explained that maybe one/both of these projects are on the Town Plan.

## Fowler Field Renovation

- John advised that the CPC is in favor of this application.
- Steve stated that he is opposed to the proposed covenant requiring matching funds.
- Ellen explained that there is concern that if there is not enough money for the project, the whole thing would be canceled.

- Justin Hemm stated that the School Committee has not yet voted on whether they will give funds. They are meeting on 3/1/18.
- Breakdown of money sources:
  - \$200,000 from CPC (\$150k this year, \$50k last year)
  - Unknown amount – School Committee
  - \$25,000-Friends of Maynard Soccer
  - Unknown amount - Town
- Barry Roche stated that they relied on the Town and their consultants for their proposed budget. They have been told if they raise \$250k there will be enough money for the project to go to bid.
- Discussed importance of having a 20% contingency for over-runs on budget.

#### **Glenwood Cemetery**

- John advised that the CPC is in favor of this application.

#### **MACRIS 3**

- John advised that the CPC is in favor of this application.

#### **Affordable Housing Trust**

- CPC discussed that they are in favor of this application.
- John explained that the Conservation Commission has two funding sources:
  - State fees - balance of \$33,500. All admin funds come from this source
  - Maynard Wetlands By-Law – balance of \$19,000

#### **CPC Balances:**

- **Budgeted Reserves - \$208,000**
- **Open Space - \$36, 875**
- **Historical - \$87,600**
- **Affordable Housing - \$253,000**

#### **Minutes of the January 21, 2018 Meeting**

- **Motion** by Jon to approve the Minutes as amended. Seconded by Randy. Unanimously approved.

**Motion** by Steve to increase the Fowler Fields Application funding to \$175, 000. Seconded by Randy.

- **Motion** ruled Out of Order by John.

#### **PROJECT BUSINESS**

**Invoice- Action Unlimited \$210 for posting Notice of Public Hearing**

- **Motion** by Ellen to pay invoice. Seconded by Jon. Unanimously approved.

#### **Important Dates:**

- **Next Meeting – March 7, 2018**
- **Public Hearing – March 21, 2018**
- **Warrant Article – Due April 3, 2018**

**Bill will draft Warrant Articles**

**Lisa will provide copies of Final Applications to Finance Committee Chair**

#### **FINAL Applications:**

1. **Fowler Field Renovation – REC032-18**
2. **Glenwood Cemetery Pond Area – REC033-18**
3. **MACRIS – HR025-18**
4. **Affordable Housing Trust – CH004-17**

Motion to adjourn at 8:30 Unanimously approved.

Respectfully submitted,

Lisa Hanley  
Clerk

**Timeline of Dates for May 2018 Town Meeting — FY2018 CPA Proposals:**

- October 2, 2017 – Preliminary Application due
- October 4, 2017 – CPC determine eligibility and notify applicants
- November 8, 2017 – Final Applications due
- December 6, 2017 – CPC develops question for applicants
- January 3 and 17, 2018 – meetings with proponents of project and discussion
- March 21, 2018 – **Public Hearing and final vote on proposals**

**2017-18 Committee Positions:**

Chair – John Dwyer  
Vice Chair – Rick Lefferts  
Treasurer – Steve Jones  
Clerk – Lisa Hanley